

Chapter 2 – Probation & Mobility

2000-2002 Unallocated.

Mobility

2003 Mobility (ie liability to transfer to any GB location) forms part of the contractual conditions of all full time appointments in Pay Band 5 and above, where the nature of the work may require staff to be moved from one location to another. Appointees to Pay Band 6 & 7 are not normally expected to transfer to a post outside reasonable travelling distance from home. If, however, they are promoted to a mobile pay band, they are required to accept the mobility obligation of that pay band. These mobility requirements apply to all appointments except those on a casual, fixed term or part-time basis.

Personal Details

2004 Staff must notify their home address and private telephone number to HR Services when they join the Commission or move to a new post involving a change of address. The information is confidential and will not be disclosed to other parties without the express permission of the individual concerned, except in the case of an emergency when personal details may be given to a line manager on written authority of the Head of Unit.

2004-2020 Probation

The probation section of this chapter is currently under review and has been removed from the Staff Handbook during this process. Over the coming months, it is intended that the information from this chapter is transferred into a concise policy statement and a clear procedure. Information on probation within the Forestry Commission can be found on the Probation pages of the HR eConnect site.

The HR Department is committed to providing you with support so if you have any questions about probation or if you require additional information, please contact the Payroll Team in HR Services.