



Forestry Commission
Trade Unions
SILVAN HOUSE NOC
3 JULY 2006

Present:	Mary Irvine	Chair/PCS
	Derek Nelson	Prospect
	John Gibson	Prospect
Minute Secretary:	Linda McGinley	Secretary/PCS
Apologies:	Joanne McAuley	PCS

1. Minutes of Last Meeting

Minutes of the meeting held on 22 February 2006 were agreed.

2. Apologies

Received from Joanne McAuley.

3. Health and Safety

The Group discussed a number of H&S issues, and it was agreed that John would draft a letter to go to Director BSD on the NOC's behalf.

Main concerns to be raised are:

- Erection of speed restriction signage in the car park is still outstanding
- The H&S Policy Statement on eConnect is still out of date despite this being raised on a number of occasions
- The potential safety hazard in the car park due to an increase in pedestrian activity, including smokers not complying with the FC smoking policy

Action - John to draft letter

4. Motions from Conference

The Group reviewed the two motions that had been passed to the NOC for action by the GEC following this year's PCS conference in May. It was agreed that Linda would draft a letter to go to the DG, asking for a position statement on the matters raised in the motions, both of which are related to BIP.

Action - Linda to draft letter

5. AOB

Working Environment

Derek raised the issue of whether or not it would be useful for a post-refurbishment 'efficiency' review to be carried out, to determine if the open plan working environment is having any effect on productivity, wellbeing etc. The Group felt it was something that would be worthwhile, but needed to find out a bit more about how this would be approached. Derek agreed to do some research on this and report back to the next meeting.

Action - Derek

Staff Restaurant Price Increases

The Group discussed the recent price increases, in terms of the rationale behind the increases, and the lack of communication to staff about them. It was agreed that it would be useful to look at the terms and conditions of the contract with CEC, and it was agreed that Mary would draft a letter to Alan Mitchell and Chris Smith to this effect.

Action - Mary to draft letter

6. Date of Next Meeting

Monday 4 September 2006