



**Conference Paper 5 - Support for Members who
work in Administration**

Support for Members who work in Administration

Following the merger of PTC and CPSA to form PCS around ten years ago, two of our largest groups of members have been foresters and admin staff. Although the introduction of common terms and conditions of service means that the boundaries of these groups are now less sharply focused, and recent years has seen a significant growth in membership from staff in other occupations (such as education and recreation), it is the case that foresters and admin staff still form the core of our membership.

However in recent years the GEC has been concerned that members who work within the admin cadre have not been adequately represented within our internal structures (such as on branch committees), and in addition individuals who join the FC in admin-based roles are becoming less likely to join a union. The GEC would therefore like to know:

“As a Group, can we do more to attract and support members who work in admin / office based roles—and if so, what?”

Some thoughts you may wish to consider are:

- Are there any issues of particular concern to admin/office staff that we should be paying more/some attention to?
- Would you support a standing or ad-hoc group to explore any issues of particular interest to admin staff?
- Should we reserve places for admin based staff on our committees?
- Are there any particular barriers that prevent or deter admin staff from joining or becoming active within the union?
These might be work related (e.g. grade, flexi, transport), or ‘personal’.